

# **BUSINESS**

## **VISA REQUIREMENTS TO ENTER JAPAN**

### **DOCUMENTS FROM THE APPLICANT**

- Valid Passport (valid for at least 6 months from first travel dates)
- Passport sized photograph taken within 6 months (**45mm x 35mm**)
- Visa application form
- Detailed schedule of stay in Japan
- Flight schedule (you are not advised to pay before the visa)
- Hotel booking confirmed for all the days of your stay (you are not advised to pay before the visa)
- 3-months' bank statement with sufficient funds for **all** expenses
- Confirmation letter of employment **OR** Company registration documents
- Residence permit (if applicant is a foreigner)
- Visa processing takes **5 working days**
- Visa fee is **USD\$101** for a single-entry
- The applicant must come **in person** to submit the application and to collect the visa

### **DOCUMENTS FROM BUSINESS PARTNER IN JAPAN**

- Invitation letter
- Guarantee letter
- Overview of Company / Organization
- Company registration documents
- Proof of tax payment **OR** 3-months' bank statement **OR** Income certificate (must be issued by a public/government institution)
- Residence record "*Juminhyo*"
- Copy of residence card (for foreign residents)
- Schedule of stay in Japan